



BRISBANE CITY COUNCIL

ACTION MINUTES

DRAFT

MONDAY, NOVEMBER 18, 2013

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

6:00 P.M. CLOSED SESSION

- A. Conference with labor negotiators regarding all bargaining units, pursuant to Government Code Section 54957.6**
- B. Conference with legal counsel regarding 2 cases of potential litigation, pursuant to Government Code Section 54956.9**

7:30 P.M. CALL TO ORDER – FLAG SALUTE

Mayor Miller called the meeting to order at 7:31 p.m. and led the flag salute.

ROLL CALL

Councilmember's present:	Conway, Lentz, O'Connell, and Mayor Miller
Councilmember's absent:	None
Staff present:	City Manager Holstine, City Clerk Spediacci, Finance Director Schillinger, City Attorney Kahn, Community Development Director Swiecki, Police Chief Macias, Principal Management Analyst Saguisag-Sid

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Conway made a motion, seconded by CM O'Connell, to adopt the agenda as amended. The motion was carried unanimously by all present.

REPORT FROM CLOSED SESSION

City Attorney Kahn reported that direction was given but no action was taken.

PRESENTATIONS

A. Robert Maynard – Mosquito Abatement District

Mayor Miller indicated that Mr. Maynard was unable to be at the meeting and would give an update at the City Council Meeting of December 16, 2013.

ORAL COMMUNICATIONS NO. 1

Jamie Dunn, congratulated those who ran for office and were successful. She spoke about the importance of public service and of treating citizens with respect. She also asked for consideration about the swimming pool and that the hours of operation not be reduced.

Ms. Arlene Shields from Supervisor Adrienne Tissiers Office addressed the Council on behalf Supervisor Tissier. She congratulated those who were recently elected and then shared a few updates about the new boundary laws which could be viewed at www.smcdistrictcommittee.org, the District Holiday Drive, the Calfresh Program, and the Senior Half-day Driving Course. She stated that Supervisor Tissier welcomes calls from the Council on issues that she can be of service.

Mayor Miller thanked Ms. Shields for her attendance and for the update.

CONSENT CALENDAR

A. Approve City Council Minutes of October 7, 2013

Councilmembers discussed corrections to the wording of the paragraph at the top of Page 5 regarding the Subcommittee Reports. After some discussion, they asked that the minutes be brought back at the next meeting with corrections.

OLD BUSINESS

A. Consider request for extension of comment deadline for Baylands DEIR and give direction to staff

Community Development Director Swiecki reported that the current DEIR comment deadline is November 22nd and reported that two requests to extend that deadline were received from the Baylands Citizens Committee and the Open Space & Ecology Committee. He then talked about State Law recommendations regarding the CEQA extension of deadlines. He said that even when the comment period closes, members of the public can still comment on the DEIR and that those comments will be part of the administrative record. He also said a letter was received from the applicant objecting to any further extension.

Mayor Miller reported that at the prior meeting the Council had discussed the new and unusual circumstance brought about by the consultant reviewing the two different Committees' comments and the fact that the Council had discussed their inclination to grant a 30-60 day extension but was unable to take an action until it was properly agendaized.

Greg Anderson, Vice Chair of the Citizens Committee talked about where they were in their review process, about the non-standard nature of the plan and amount of work involved, and the time needed for the consultant to review their work. He requested that the Council consider as close to 60 days as possible.

Dana Dillworth described the difficulties with reviewing the plan and advocated for an extension.

Anja Miller, Chair of the Citizens Committee, stated that the DEIR is a huge plan and a non-standard application. She asked the Council to grant an extension to review and comment on the plan properly.

After Councilmember questions to and clarifications from the City Attorney, CM Conway made a motion, seconded by CM O'Connell, to extend the Baylands DEIR comment deadline by 60 days. The motion carried unanimously by all present.

NEW BUSINESS

A. Consider authorizing the Mayor to execute a contract with Zipcar, Inc. for a 2-year pilot program for car sharing services

Principal Management Analyst Saguisag-Sid said that in July 2013, staff approached the Open Space and Ecology Committee (OSEC) with the idea of pursuing a car sharing provider for the City of Brisbane to address the lack of transportation options in Brisbane. She described the benefits of using the Zipcar services and said that it was a two-year pilot program in which Zipcar would cover all of the associated costs. She introduced Michael Uribe, General Manager of Zipcar, who talked about the company and described how Zipcar works.

After Councilmember questions and clarifications, CM Conway made a motion, seconded by CM Lentz, to authorize the Mayor to execute the contract as proposed. The motion was carried unanimously by all present.

B. Consider adjustment of hours at the Community Swimming Pool Facility for months of December and January

Administrative Services Director Schillinger said that on October 23 he brought information forward to the Council about adjusting hours at the community swimming pool. He talked about the schedule that was provided in the staff report. He also talked about the costs, the revenues, and the types of users. He said that the Parks & Recreation Commission had held a recent meeting in which citizens attended against the proposed changes and that the Commission's recommendations to the Council was to leave the hours untouched and use the data collected this year to consider the hours in the next budget cycle. He said that the current budget reflected the dollar amounts needed for the current hours.

Renee Marmion, Park & Recreation Commissioner supported giving it another year to be able to review important data on usage and costs before making any needed changes.

Anja Miller asked that Council consider making changes in small steps to adjust evening hours and expand the daytime hours. She also supported the 15 punch pass vs. the monthly pass.

Brendon Mc Millan said he deeply respect the city's budget. He expressed his opinion that staffing was higher than needed and his concern with wasted energy when the cover is not put on overnight.

Elissa Purgean, expressed her love for the swimming pool and her desire to pay more instead of adjusting the hours. She also suggested contacting the Burlingame swimming pool for ideas.

Anja Miller shared her idea of using a retiree or volunteer at the front desk and at looking at other ways to save money.

After Councilmember discussion, they asked that the Parks & Recreation Commission continue to discuss energy efficiency and cost saving measures and report back in the next budget cycle.

C. Consider update on History Book Project and give direction to staff

Principal Management Analyst Saguisag-Sid gave a brief history of the project and the Subcommittee's recommendation to Council that a photo contest for the front cover be conducted. She said that if the idea was approved by the Council staff would advertise it in the City News and on the City's Website and that the Council Subcommittee would meet in January to judge the submitted photos.

After Councilmember discussion and direction to staff on the process, CM Conway made a motion, seconded by CM O'Connell, to conduct a photo contest with a \$500 award. The motion was carried unanimously by present.

STAFF REPORTS

A. City Manager's Report on upcoming activities

City Manager Holstine indicated that he had nothing to report.

B. Baylands Soil Processing/Recycling

- Interim Controls
- Application Process

City Manager Holstine reported that an administrative citation had been issued to the property owner because of a recent dust control violation. He also reported that dust control watering and tire scrubbing of vehicle had recently been more aggressively monitored.

Community Development Director Swiecki reported on the permit renewal process and said that the operations plan was being reviewed by the City's consultant and the site grading plan was being defined for review in the next few weeks by the Planning Commission.

MAYOR/COUNCIL MATTERS

A. County-wide Assignments/Subcommittee Reports - Parks & Recreation Liason

Councilmembers reported on their recent County-wide assignments and City Subcommittee meetings including C/CAG, Airport Roundtable Meeting, Solid Waste Subcommittee, Finance Subcommittee, and Parks & Recreation Liaison meeting.

B. Written Communications

Mayor Miller noted that a letter had been received from applicant of #8 Thomas project regarding the recent appeal.

C. Update by Councilmember Lentz on Community Center/Library Park Renovation

Councilmember Lentz reported on the installation of the drip irrigation system, the rotation of compost into the soil, and the upcoming planting of the site by San Bruno Mountain Watch.

D. SPUR Presentation

Mayor Miller reported that he recently gave a presentation to the San Francisco Planning and Urban Research Institute on the process it is using on the proposed Baylands Development and the history of the General Plan.

E. Cities Selection Committee Appointments

Councilmembers asked that this item be discussed at their next meeting of December 2, 2013.

ORAL COMMUNICATIONS 2

Anja Miller thanked the Council for the 60-day extension to the comment period on the Baylands DEIR and asked how the City intended to give notice to all interested parties. Staff assured that notices would be posted and mailed to all that had been advised of the initial comment period.

Lori Liu thanked everyone for voting her into office and said that she was looking forward to serving the citizens of Brisbane. She also spoke in favor of Zipcar coming to town and of an electronic vehicle charging station.

ADJOURNMENT

The meeting was adjourned at 10:27 p.m. to a Successor Agency Meeting.